



July 2, 2018

**Division Memorandum**

No. **228**, s. 2018

**2<sup>nd</sup> DIVISION MANAGEMENT COMMITTEE MEETING  
FISCAL YEAR 2018 cum AWARDING OF CERTIFICATE OF RECOGNITION FOR THE NQESH  
PASSERS**

To: **Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
All Division Unit Heads  
Principals/Assistant Principals/PICs/HTs/TICs  
This Division**

Please be informed that the **2<sup>nd</sup> Division Management Committee (ManCom) Meeting** for Fiscal Year 2018 cum **Awarding of Certificate of Recognition for the NQESH Passers** is scheduled on **July 5, 2018, Thursday** at the Division Conference Hall, Cotabato City, to be hosted by District VII.

Participants are advised to be at the venue on or before 7:00 in the morning for the registration and ManCom Proper. No proxy/representative is allowed for School Heads except on official travel.

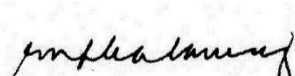
Agenda:

1. DepEd Order No. 25, s. 2018 – School Calendar for SY 2018-2019;
2. DepEd Order No. 26, 2018 – Creation of Additional Bids and Awards Committees in Regional and Schools Division Offices;
3. Division Memorandum No. 227, s. 2018 – Teaching Loads & Assignments of Public School Teaching Personnel;
4. Composition of Special Committee on the Selection Process on Reassignment of School Heads;
5. Oplan Kalusugan sa DepEd (OK sa DepEd);
6. School Readiness Assessment;
7. DepEd Advisory - Updating of Learner's Profile in the LIS and School Information in the EBEIS for the Beginning of School Year 2017-2018;
8. Financial Report on Brigada Eskwela Fun Run;
9. Guidelines on School Based Feeding Program;
10. Updates:
  - a. OSDS
  - b. CID
  - c. SGOD
11. Other Matters.

Attached is the *indicative program of activities* for your reference.

Attire is DepEd Thursday Uniform.

For your information, guidance, and compliance.

  
**CONCEPCION FERRER-BALAWAG, Ph.D., CESE**  
Schools Division Superintendent



Republic of the Philippines  
Department of Education  
Region XII  
**SCHOOLS DIVISION OF COTABATO CITY**  
Cotabato City



**INDICATIVE PROGRAM OF ACTIVITIES**

<b>TIME</b>	<b>ACTIVITY</b>	<b>VENUE</b>	<b>PERSON/S INVOLVED</b>	<b>TASK/RESPONSIBILITY</b>
7:00-7:30 AM	Registration	Division Conference Hall	Secretariat of the District VII	-Facilitates the conduct of registration in three copies -Gives one copy to the DMANCOM secretariat
7:30-8:30 AM	Opening Program	Division Conference Hall	District VII hosting schools	-Facilitates the conduct of the Opening Program
8:30-3:00 PM	MANCOM Proper	Division Conference Hall	SDS ASDS Division Chiefs Education Program Supervisors Public Schools District Supervisors Division Unit Heads Principals/PICs/HTs/TICs  <i>(Refer to the program invitation to be distributed during the registration time)</i>	Participates in the 2 <sup>nd</sup> Division Management Committee Meeting for FY 2018  Presents updates, reports, plans and agreements
3:00-4:00 PM	Open Forum	Division Conference Hall	Mancom Moderator	Facilitates the open forum for some issues and concerns
4:00-4:30 PM	-Distribution of certificates -Agreement -Adjournment	Division Conference Hall	Mancom Moderator	-Facilitates the distribution of certificates to the host schools of district V and winners of Brigada Eskwela -Facilitates the finalization of agreement

Note: *Host district shall assign documenter and shall give a copy to the DMANCOM secretariat.*