

Republic of the Philippines
Schools Division of Cotabato City
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorize to be filled, at the (Schools Division of Cotabato City, Cotabato City) in the CSC website:

JAILANNIE C. PALUMBI
(HRMO)

Date: **January 03, 2020**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher I	OSEC-DECSB- TCH1-854913- 1998	11	20,754.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	PBET/LET RA 1080 (Teacher)		Cotabato City
2	Teacher I	OSEC-DECSB- TCH1-841342- 2012	11	20,754.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	PBET/LET RA 1080 (Teacher)		Cotabato City
3	Teacher II	OSEC-DECSB- TCH2-842261- 1998	12	22,938.00	Bachelor's Degree in Elementary Education (BEED) or Bachelor's Degree plus 18 professional units Education	None Required	1 year relevant experience	PBET/ LET RA 1080 (Teacher)		Cotabato City
4	Teacher III	OSEC-DECSB- TCH3-840080- 2003	13	25,232.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant experience	PBET/LET RA 1080 (Teacher)		Cotabato City

5	Teacher III	OSEC-DECSB-TCH3-842582-1998	13	25,232.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant experience	PBET/LET RA 1080 (Teacher)		Cotabato City Datu
6	Head Teacher I	OSEC-DECSB-HTEACH1-840056-2009	14	27,755.00	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in Education	24 hours of relevant training	Teacher-In-Charge (TIC) for 1 year; or Teacher for 3 years	PBET/LET RA 1080 (Teacher)		Cotabato City
7	Planning Officer III	OSEC-DECSB-PLO3-840131-2014	18	40,637.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years relevant experience	Career Service (Professional) Second Level Eligibility		Cotabato City
8	Administrative Officer V	OSEC-DECSB-ADOF5-840010-2004	18	40,637.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years relevant experience	Career Service (Professional) Second Level Eligibility		Cotabato City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 18, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JAILANNIE C. PALUMBI

Human Resource Development Officer

ND Village, Cotabato City

jcp@writeme.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.